

TBS 4-60 2010 Reunion Cost Information and Calculations

The following information will explain all of the costs, assumptions, and calculations. The purpose of the calculations is to come up with a **per-person** cost for the reunion which becomes our “reunion fee.” This document is dynamic in that there may be changes/additions to it as we get closer to the actual date of the reunion.

Some items such as meals, are easy and require no assumptions or calculations because we are being charged per-person. Other charges are flat fees and must be shared by all paying attendees. For example the museum “donation” for the use of the museum after hours is a flat fee of \$2000. If we have 80 people attending, that would come to \$25.00 per person. The problem is, that we don’t KNOW exactly how many people will attend until after we get back the registrations and checks. So we had to make an educated guess based on some partial surveys, past history, and wishful thinking. We have estimated that we’ll have 90 *paying* people attending. It could be more or less.

The prices charged are what they are. We used our best judgement in selecting meals and options and opted on the higher side in the case of a couple of our meals... e.g the buffet breakfast will cost \$13.50; we could have ordered it without fresh fruit for \$12.50. The “Commandant’s Package” for the reception was the most expensive choice. We could have saved as much as \$7.00 per person if we opted for the lesser package but we said, “Hey, this is our 50th anniversary, \$7.00 isn’t that much, let’s go first class.” Similarly, we could have eliminated the breakfasts altogether and left everyone on their own, but the buffet breakfast is a nice event. We know that the Crossroads Inn offers a “continental breakfast.” We didn’t try to do it on-the-cheap but we still think it is quite reasonable, given our 50th anniversary. So there...

The amounts that we are being charged per-person, by the clubs, messes and museum (all charges include taxes and gratuity where applicable):

1. The Wednesday evening reception at TCAQ, the “Commandant’s Package” of hors d’oeuvres	\$27.00
2. The Thursday “Rise & Shine” breakfast at TCAQ	\$13.50
3. Lunch at the TBS Mess	\$ 4.25
4. Buffet dinner at TCAQ	\$24.00
5. The Friday “Rise and Shine” breakfast at TCAQ	\$13.50
6. Museum beverages, open bar and wines with the meal	\$19.95
7. Museum dinner, prime rib/chicken “split plate”	\$48.30
8. Museum rentals of tableware etc.	\$ 6.00

The fixed, or flat fee, amounts that we will be charged, which are then divided by 90, our estimated number of paying attendees, which calculates to a per-person charge (shown):

9. Museum “Donation” to cover their costs for after-hours security, power, etc. A flat fee of \$2000.00 divided by 90	\$22.22
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10. Museum charge for decent meals, \$75.00 flat fee / 90	\$ 0.83
11. Event insurance for museum banquet - estimated cost of \$330. / 90	\$ 3.67
12. Guests at Thursday evening dinner (4 @ \$24.00)	\$ 1.07
13. Guests (Non-Lieutenant) at Friday's banquet (10 @ \$75 / 90)	\$ 8.33
14. Postage/Supplies (name badges \$124.60, postage \$171.00, Paper, envelopes, Printing ink (700 pages of color ink jet printing) \$280, 600 addr. labels \$24., etc.)	\$ 6.66
15. Rental of Check-In room off the lobby of Crossroads Inn \$75.00 / 90	\$ 0.83
16. Buses... This is the complicated one. Base Motor Transport charges us as follows: A bus has 44 seats. We'll need the bus on one day for approximately 7 hours. The charge is \$7.19 per hour maintenance charge, \$.46 per mile, \$34.47 per hour for the driver (if he is a civilian driver) or \$22.00 per hour for Marine drivers (we don't know which we'll have) and \$1.69 per gallon fuel charge. We'll only drive about 35 miles in total. The cost of a bus will be roughly \$330 with a civilian driver. The estimated number of people becomes important here. If we had 88 paying people, that would be 2 buses, total amount divided by 90. If we have 100 people that means adding a third bus. The best we can do is make some guesses and estimates. You can do the math... we just rounded it to \$11.00 per person	\$ 11.00
Total	\$211.11

We rounded upwards to cover contingencies and other expenses by adding \$3.89 to make it \$215.00